

## ALTERNATIVE HIGH SCHOOL CLASSROOM RULES AND CONSEQUENCES

In addition to school policies, procedures, and rules, the Alternative High School program also has classroom rules and consequences to maintain order on a daily basis.

**Mutual Respect** - Students and staff will act in a manner that will contribute to a safe, positive, and constructive learning environment.

Students and staff will act with dignity and respect when interacting with each other. This includes student/student, student/staff, and staff/staff.

Staff may ask a student to leave for the class with an unexcused absence or may ask a student to leave the Alternative High School program due to disrespectful behavior.

**Language** - Swearing and inappropriate discussions are unacceptable.

Staff will provide a warning initially. If the language or discussions continue, staff may ask a student to leave for the class with an unexcused absence. If this behavior continues, staff may ask the student to leave the Alternative High School program.

**Cell Phones and Vapes** - Cell phones and Vapes must be handed in at 9:00 am and 12:30 pm. They will be given back at 12:00 pm and 3:00 pm.

Staff will provide a warning if a student is found with a cell phone or a vape in class. If the cell phone and vape rule continues to be violated, staff will ask the student to leave for the class with an unexcused absence. If this behavior continues, staff may ask the student to leave the Alternative High School program. Violations to this rule accumulate throughout the school year and do not reset per module.

**iPods and MP3 Players** - iPods or MP3 players may be brought in by students to be used in class, but these devices cannot be Internet accessible.

MP3 players are also available at the school for student use. If students would like to request a play list of school appropriate songs, they may submit their list to a staff member to be put on an MP3 player.

**Computer/Laptop Usage** - Personal laptops are not permitted. Computers and laptops are for school work only. Permission must be given by staff members to view external websites.

Laptops must be signed out.

When watching videos for class, students must wear headphones. Volume must be set at an appropriate level to ensure that it is not disruptive. Students may use their own headphones or ones provided by the school.

If students are using websites that are not for school purposes, the following consequences will apply:

1<sup>st</sup> offence - A warning is issued.

2<sup>nd</sup> offence - Computer privileges will be taken away for the day.

3<sup>rd</sup> offence - Computer privileges will be taken away for a period of one week.

4<sup>th</sup> offence - Computer privileges will be taken away for the remainder of the module.

Warnings will be given verbally or via a message on the computer. If the student refuses to turn in the computer or exit from an inappropriate site, the screen will be locked and the student will be sent home for the class with an unexcused absence.

Students must sign up for Edmodo (school-wide use) in order to watch videos and view websites for school work.

**Leaving the Classroom** - Students must inform a staff member if they need to leave the classroom. Only one student is permitted to be out of the room at a time.

Students may not purchase drinks or snacks during class time. These will be confiscated if purchased and will be given back at break.

Staff may ask a student to leave the Alternative High School program if leaving the classroom frequently is a concern.

**Breaks** - There are two breaks in the morning and two in the afternoon (one indoor and one outdoor). All breaks are supervised by staff.

Students are not permitted to leave school property during breaks. An unexcused absence will be issued if this should happen. A second offence may result in removal from the Alternative High School program.

Breaks are a good time for getting water, drinks, or snacks from the vending machine and visiting the bathroom.

**Lunch** - Students are permitted to leave school property during this time. The classroom will be supervised for students who wish to stay onsite.

**Group Work** - Groupings will be determined by staff. Every member in a group will be expected to hand in material using the group's ideas. Work cannot be identical.

Refer to the Plagiarism/Cheating section in the General Rules for further details.

**Seating Plan** - Staff may provide the students with a seating arrangement at any time.

Generally, if an individual is disruptive or not working well in their seat they will be given a warning. After the warning, a new spot will be assigned. If the new spot still does not work, the student may be asked to leave for the class with an unexcused absence.

**Dress Code** - Shoes must be worn at all times. Low cut and/or strapless tops/dresses, short shorts/skirts, revealing clothing, and/or clothing with obscene or offensive graphics/language will not be permitted. Shorts/skirts must be long enough to reach one's finger tips when standing upright. Sagging will not be permitted and a belt must be worn if pants/shorts are too baggy. Undergarments must be worn.

Refer to the Alternative High School program's Dress Code Policy for further details.

\*\*\* If a student is asked to leave, a parent/legal guardian will be notified immediately. \*\*\*