

ALTERNATIVE HIGH SCHOOL DRESS CODE POLICY

POLICY

Jobworks Employment Education Programs Inc. ("Jobworks") believes that dressing appropriately and respectfully for a school environment is extremely important. Clothing regulations consider safety, health, and the maintenance of a respectful school environment. Shoes must be worn at all times. Low cut and/or strapless tops/dresses, short shorts/skirts, revealing clothing, and/or clothing with obscene or offensive graphics/language will not be permitted. Shorts/skirts must be long enough to reach one's finger tips when standing upright. Sagging will not be permitted and a belt must be worn if pants/shorts are too baggy. Undergarments must be worn. Jobworks supports the collaboration with parents/legal guardians and other community organizations to ensure that our learning environment is respectful, safe, and comfortable.

GUIDELINES

To support the Dress Code Policy, the Alternative High School program will:

- Follow discipline protocols to address dress code infractions.
- Provide Jobworks t-shirts if necessary.
- Refer to outside agencies for support and information.
- Work with parents/legal guardians.
- Use good judgment when dealing with incidences related to the dress code. Staff has the right, under the *Manitoba Public School's Act*, to act as a wise and judicious parent and will ensure that all students are provided equal opportunity to learn in a safe and non-threatening environment.

PROCEDURES

The Dress Code Policy of the Alternative High School program promotes appropriate attire to ensure safety, health, and the maintenance of a respectful school environment. The Dress Code Policy applies to students on school property, while traveling to and from school activities/events, and while offsite for school activities/events.

The Alternative High School program will respond in the following manner to students who violate the Dress Code Policy for the first time:

- Ask the student to leave the class for an Informal Interview with school staff and/or administrator(s)/appropriate personnel to discuss dress code and to provide the student with a Jobworks t-shirt to wear for the day if necessary.
- Contact a parent/legal guardian.

In addition to the above, the Alternative High School program may also respond to students who violate the Dress Code Policy for the first time in the following ways:

- Ask the student to leave for the remainder of the class. This will result in an unexcused absence.
- Arrange a Formal Interview with school staff and/or administrator(s)/appropriate personnel, the student, and a parent/legal guardian to discuss the situation and consequences. The student will not be permitted to return until the Formal Interview has taken place.
- Refer the student to attend an external program and/or counseling.
- Invoke any other consequences/recommendations deemed appropriate by Alternative High School program staff and/or administration.

The Alternative High School program will respond in the following manner to students who violate the Dress Code Policy for the second time:

- Ask the student to leave the class for an Informal Interview with school staff and/or administrator(s)/appropriate personnel to discuss dress code.
- Ask the student to leave for the remainder of the class. This will result in an unexcused absence. If the student is required to return for another class that day, the student must return in appropriate attire or may choose to wear a Jobworks t-shirt if necessary.
- Contact a parent/legal guardian.

In addition to the above, the Alternative High School program may also respond to students who violate the Dress Code Policy for the second time in the following ways:

- Arrange a Formal Interview with school staff and/or administrator(s)/appropriate personnel, the student, and a parent/legal guardian to discuss the situation and consequences. The student will not be permitted to return until the Formal Interview has taken place.
- Refer the student to attend an external program and/or counseling.
- Invoke any other consequences/recommendations deemed appropriate by Alternative High School program staff and/or administration.

The Alternative High School program will respond in the following manner to students who violate the Dress Code Policy for the third time:

- Ask the student to leave the class for an Informal Interview with school staff and/or administrator(s)/appropriate personnel to discuss dress code.
- Suspend the student for a full day. This will result in two unexcused absences. Conditions of return are determined by the Alternative High School program staff and/or administration.
- Contact a parent/legal guardian.

In addition to the above, the Alternative High School program may also respond to students who violate the Dress Code Policy for the third time in the following ways:

- Arrange a Formal Interview with school staff and/or administrator(s)/appropriate personnel, the student, and a parent/legal guardian to discuss the situation and consequences. The student will not be permitted to return until the Formal Interview has taken place.
- Refer the student to attend an external program and/or counseling.
- Invoke any other consequences/recommendations deemed appropriate by Alternative High School program staff and/or administration.

*** Students who refuse to discuss the situation or violate the policy for the fourth time will be asked to leave the Alternative High School program immediately. ***